



**Governance Board Meeting
Online via Zoom
4.12.21**

Meeting called to order

The meeting was held via Zoom online teleconference. Board Chair James Rossman called the meeting to order at 4:35 p.m. Present were Board Members James Rossman, Beth McIntyre, Karl Langefeld, Ildes Sotelo, and Douglas Amoroso. Kristen Fisher joined the meeting at 4:49 p.m. Staff members Elisabeth Kraft, Heather Rodriguez, Josephine Isenbergh, and Loretta Gallo-Lopez were present. A quorum was met.

Approval of Consent Agenda and Previous Meeting Minutes

Ms. Kraft requested one amendment to the minutes for the February 22 meeting and the committee reports. Mr. Langefeld made a motion to accept the consent agenda with modifications; Ms. McIntyre seconded. Motion passed unanimously.

Public Comment

No members of public present; no public comment.

Committee Reports

Governance/Planning/Technology Committee

- Mr. Amoroso relayed that the previous meeting discussion included Transition Program expectations and new application for that program, with delineation of two different tracks moving forward.
- Mental Health First Aid training, a new Statewide mandated requirement, was completed by the staff last month.
- Public records request was received and responded to.
- HCP Associates was hired by the foundation for brand awareness campaign.
- Enrollment interest and activity is up for the year.
- Fire and Safety inspection requested additional mulch for the playground area. Administration is working with the property manager on a solution. Mr. Langefeld will follow up with Ms. Isenbergh on options.
- Maternity Leave addendum to employee handbook submitted for Board approval.
- Teacher out-of-field letter adjustment was discussed.
- Meetings continue with Christ Our Redeemer regarding contract.
- Update on the proposed addendum to the charter contract with the Hillsborough County School District to add a standard diploma — administration has decided not to proceed.
- Awarded reimbursement incentive to an educational assistant who is on track to become a certified teacher within the next year.

Finance & Compensation Committee

- Financials were distributed to the Board for review.
- FTE estimates are on target for the year.
- ESSR grant reimbursement is continuing, based on the criteria set by the program.
- Grant application and awards.

Marketing, Advocacy and Fundraising

- Discussion at the meeting included the goal of opening Focus Café on Tuesday, June 1.
- Mr. Langefeld discussed possible participation of Focus Academy in the Temple Terrace Fourth of July parade, as well as students helping with the dignitary breakfast at the Temple Terrace Country Club.
- Possibility of Transition Program students placement at the TTCC as a community based training site.
- Discussion of the previous online marketing campaign lack of results, and ongoing postcard direct mail campaign for enrollment.

- Upcoming Project Focus fundraising efforts include a golf tournament, a direct mail campaign, and a piggy bank campaign.

Old Business

- No old business.

Action Items

- Governance Committee: Maternity leave addendum/modification to employee handbook, effective May 1st. Ms. McIntyre made a motion to approve, Mr. Amoroso seconded.
- Governance Committee: New teacher out-of-field letter. Mr. Amoroso made a motion to approve, Ms. McIntyre seconded. Motion passed unanimously. Approved teachers: Michelle Bouley, out of field area Elementary Ed K-6.
- Finance Committee: Approval of District financials. Ms. McIntyre made a motion to approve, Mr. Langefeld seconded. Motion passed unanimously.

New business

- No new business.

Public Comment

No public comment; no public attendees.

Upcoming Events

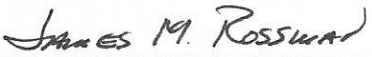


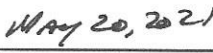
- Non-student day, May 3; Senior Week, May 10 - 14

Adjournment

Mr. Langefeld moved, Mr. Amoroso seconded motion to adjourn. Motion passed unanimously. Meeting adjourned at 5:15 p.m.

Next meeting: May 17, 2021

Minutes taken and prepared by Heather Rodriguez, approved by Board vote and confirmed by signature below.

	
_____ Print Name	_____ Title
	
_____ Signature	_____ Date