



**Governance Board Meeting
Online via Zoom
9.28.20**

Meeting called to order

The meeting was held via Zoom online teleconference. Board Vice Chair Beth Bondi McIntyre called the meeting to order at 4:37 p.m. Present were Board Members James Ballard, Karl Langefeld, Kirsten Fisher, Beth McIntyre, and Douglas Amoroso. Staff members Elisabeth Kraft, Heather Rodriguez, Loretta Gallo-Lopez and Josephine Isenbergh were present. A quorum was met.

Approval of Consent Agenda and Previous Meeting Minutes

Mr. Ballard made a motion to approve the consent agenda; Mr. Amoroso seconded the motion. Motion passes unanimously. Minutes for August 17, 2020, Board Meeting minutes, and agenda for September were approved.

Public Comment

No members of public present; no public comment.

Committee Reports

Governance/Planning/Technology Committee

- Compliance, submission of documentation to District were discussed.
- Required out-of-field letter will need to be sent; teacher has passed certification, but the processing is underway with the state. Letter will be sent home to families.
- Additional planning hours will be given to teachers helping with the reading lesson plans. Ms. Kraft reviewed phased reopening plans and teacher responsibilities.
- Health insurance options — providing insurance vs. offering a stipend (applies only to Medicare Part B).

Finance & Compensation Committee

- Enrollment is an ongoing discussion, as the number of students is not at the target at this point. Discussions are underway about diploma options, etc.
- Audit was reviewed, and is recommended to be approved by the Board.
- Discussion of accrual, revised budget expectations

Marketing, Advocacy and Fundraising

- Discussion of the videos produced by CEA Marketing
- Loretta Gallo-Lopez will be appearing in a special on autism on WEDU
- Mr. Langefeld commented that he has received comments regarding the importance of Focus Café
- New student enrollment
- Review of the marketing campaign response
- Discussion of outreach to support groups
- Autism Speaks Tampa Bay sponsorship discussion

Old Business

- No old business.

Action Items

- Governance Committee — Approval of teacher-out-of field letter. Mr. Amoroso made a motion to approve the letter; seconded by Ms. McIntyre. Motion passed unanimously.
 - Finance Committee — Health insurance reimbursement. Mr. Amoroso made a motion to offer supplement to employees with Medicare Part B; seconded by Mr. Ballard. Motion passed unanimously.
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- Governance Committee — Approval of teacher evaluation tool. Mr. Amoroso made a motion to approve the teacher evaluation tool; seconded by Dr. Fisher. Motion passed unanimously.

New business

- Ms. Isenbergh mentioned that discussions will be opened with Christ Our Redeemer Lutheran Church regarding the renewal of the 5 year lease (school is halfway into the current lease agreement). Mr. Amoroso commented that enrollment numbers will figure into the discussion.
- Ms. Isenbergh mentioned the fundraising campaign Focus on Education, with the goal of replacing or adding student iPads.

Public Comment

No public comment.

Upcoming Events


- Parent Night is Thursday, Oct. 1.

Adjournment

Ms. McIntyre moved, Mr. Ballard seconded motion to adjourn. Meeting passed unanimously. Meeting adjourned at 5:16 p.m.

Next meeting: November 5, 2020

Minutes taken and prepared by Heather Rodriguez, approved by Board vote and confirmed by signature below.

<i>JAMES M. ROSSMAN</i>	<i>CHAIR</i>
Print Name	Title
	<i>Nov 16, 2020</i>
Signature	Date